

Not All Offices Close During Bad Weather...

When disaster strikes, be a part of the
Emergency Operations Center team.



What is the Disaster Employee Assistance Program (DAE)?

During emergencies, there are many roles that need to be filled to effectively coordinate and support the county-wide response operation. Guilford County coordinates and supports emergency response operations from the Guilford County Emergency Operations Center (EOC) which acts as the hub of activity during major incidents.

The DAE program serves as a conduit for employees to receive training, attend regularly scheduled exercises, and participate in the emergency response process by assisting with the operations of the county's EOC. DAE members can contribute by filling many administrative and operational positions in the Emergency Operations Center to ensure a coordinated and effective response for the residents of Guilford County.

Eligibility:	Compensation:	Training and Exercises:
<p>All Guilford County Employees are eligible for the DAE program. Employees who are not already assigned roles during disasters are preferred and should have the following characteristics:</p> <ul style="list-style-type: none"> • Have a desire to help their community in a disaster • Have good customer service skills • Have good computer skills • Work well under pressure 	<p>DAE members who remain active through continuing training and exercises are eligible for 8 hours of compensatory time each fiscal year.</p> <p>Additional compensation may be provided when Emergency Operations Center Activations occur after hours or when the County has closed the regular offices due to weather etc.</p>	<p>All DAE members will be provided an initial 32 hours of training on how the EOC operates and what is expected of them.</p> <p>After the initial training, 8 hours of refresher training will be scheduled on a quarterly basis for all team members. Employees must attend at least 24 hours of training each year to remain active.</p>

Applications are due by May 1, 2008.

For More Information Contact:
Guilford County Emergency Services
Emergency Management Division
336-641-2278 or www.guilford-es.com



To Apply, please complete this form and return it to Guilford County Emergency Management

Name: _____

Signature: _____

County Department: _____

Department Head Signature: _____

County Phone: _____

County E-Mail: _____

Interested Positions: (Please check all that apply)		
<input type="checkbox"/> Logistics Coordinator	<input type="checkbox"/> WebEOC Coordinator	<input type="checkbox"/> Warehouse (CRDP) Manager
<input type="checkbox"/> Planning Coordinator	<input type="checkbox"/> Disaster Hotline Operator	<input type="checkbox"/> EOC Clerk
<input type="checkbox"/> Switchboard Operator	<input type="checkbox"/> Public Information Coordinator	

Position Descriptions can be found at www.guilford-es.com